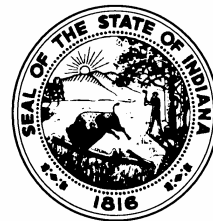


# Indiana Department of Education

*Division of Professional Standards*

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Dr. Suellen Reed, Superintendent  
Room 229, State House • Indianapolis, IN 46204-2798 • 317-232-9010



To: Superintendents  
Human Resource Directors  
Directors of Special Education and Vocational Education  
Licensing Advisors

From: Ray Graves, Assistant Director

Date: June 6, 2007

RE: **Reminder** of the requirement for verification of CPR/Heimlich certification

This Memo is being included with the application materials for the 2007-2008 Emergency Permits and Transition to Teaching Permits.

1. Per IC 20-28-5-3(c), **as of July 1, 2007**, persons who will be receiving any initial teaching license or Permit in Indiana, must have successfully completed training in CPR and the Heimlich maneuver.
2. The applicant for an initial license or Emergency Permit or Transition to Teaching Permit must hold a **valid certification** for these procedures from either the American Red Cross or the American Heart Association.
3. When you make application for the **original Emergency Permit, or the Transition to Teaching Permit** for a person, **it is required** that a copy of these certifications be included with the application materials.

Thank you.